

## Part II - AIP Grant Master Certification

- **Sponsor Certification for Construction Project Final Acceptance**
  - **Sponsor Certification for Real Property Acquisition**

Sponsor's Name: \_\_\_\_\_

Airport: \_\_\_\_\_

Project Number: \_\_\_\_\_

Project Description: \_\_\_\_\_

Section 47105 (formerly 509(d)) of the Airport and Airway Improvement Act of 1982, as amended (herein called the Act), authorizes the Secretary to require certification from sponsors that they will comply with statutory and administrative requirements. The following list of certified items includes major requirements for this aspect of project implementation. However, the list is not comprehensive, nor does it relieve sponsors from fully complying with all applicable statutory and administrative standards. Every certified item must be marked. Each certified item with a "no" response must be fully explained in an attachment to this certification. If the item is not applicable to this project, mark the item "N/A."

I certify that, for the project identified herein, the responses to the following items are correct as marked, and that the attachments, if any, are correct and complete.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_  
Sponsor's Authorized Representative

\_\_\_\_\_  
Typed Name and Title of Sponsor's Representative

This certification shall be submitted to the appropriate FAA Airport Development Office after the project is physically complete and accepted.

This master certification is a reformatted version of Sponsor Certifications included within Attachments 5 of AIP Guidance Letter 91-1.

## **SPONSOR CERTIFICATION FOR CONSTRUCTION PROJECT FINAL ACCEPTANCE**

General requirements for final acceptance and close-out of Federally funded construction projects are in 49 CFR 18.50. The sponsor shall determine that project costs are accurate and proper in accordance with specific requirements of the Grant Agreement and contract documents.

_____ Indicate N/A if this entire section is not applicable to the grant.
---

1. The personnel engaged in project administration, engineering supervision, and construction inspection and testing **were determined** to be qualified and competent to perform the work.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

2. Daily construction records **were kept** by the resident engineer/construction inspector. These records document work in progress, quality and quantity of materials delivered, test locations and results, instructions provided the contractor, weather, equipment use, labor requirements, safety problems, and changes required.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

3. Weekly payroll records and statements of compliance **were submitted** by the prime contractor and reviewed by the sponsor for Federal labor and civil rights requirements (Advisory Circulars 150/5100-6 and 150/5100-15).

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

4. Complaints regarding the mandated Federal provisions set forth in the contract **documents have been submitted** to FAA.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

5. All tests specified in the plans and specifications **were performed** and the test results documented. A summary of test results **are available** to FAA.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

6. For any test results outside allowable tolerances, appropriate corrective actions **were taken**.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

7. Payments to the contractor **were made** in compliance with contract provisions and verified by the sponsor's internal audit of contract records kept by the resident engineer. If appropriate, pay reduction factors required by the specifications **were applied** in computing final payments and a summary of pay reductions **are available** to FAA.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

8. The project **was accomplished** without significant deviations, changes, or modifications from the approved plans and specifications, except where approval (was) (will be) obtained from FAA.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

9. A final project inspection **was conducted** with representatives of the sponsor and the contractor. Project files (contain) (will contain) documentation of the final inspection.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

10. Work in the Grant Agreement **was physically completed** and corrective actions required as a result of the final inspection **were completed** to the satisfaction of the sponsor.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

11. If requested, the as-built plans and an equipment inventory, if applicable, **will be** submitted to FAA.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

A revised airport layout plan **was made** available to FAA.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

12. Applicable close-out financial reports **have been submitted** to FAA.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

## **SPONSOR CERTIFICATION FOR REAL PROPERTY ACQUISITION**

General requirements on real property acquisition and relocation assistance are in 49 CFR 24. The project Grant Agreement contains specific requirements and assurances on the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (Uniform Act).

_____ Indicate N/A if this entire section is not applicable to the grant.
---

1. Good and sufficient title **is held** on property in the project. The sponsor's attorney or other official has prepared and has on file title evidence on the property.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

2. If defects and/or encumbrances exist in the title which adversely impact the sponsor's intended use of property in the project, they **have been extinguished, modified, or subordinated**.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

3. If property for airport development **is leased**, the term is for 20 years or the useful life of the project. The lessor is a public agency and the lease contains no provisions which prevent full compliance with the grant agreement.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

4. Property in the project **is in conformance** with the current Exhibit A (property map). The property map is based on deeds, title opinions, land surveys, the approved airport layout plan, and project documentation.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

5. For any acquisition of property interest in noise sensitive approach zones and related areas, property interest **was obtained** to ensure land is used for purposes compatible with noise levels associated with operation of the airport.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

6. For any acquisition of property interest in runway protection zones and areas related to FAR Part 77 surfaces, property interest **was obtained** for the right of flight and right of ingress and egress to remove obstructions. Interest **was obtained** for the right to restrict the establishment of future obstructions.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

7. Appraisals **include** valuation data to estimate the current market value for the property interest acquired on each parcel and **were prepared** by qualified real estate appraisers hired by the sponsor. An opportunity **was provided** the property owner or representative to accompany appraisers during inspections.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

8. Each appraisal **has been reviewed** by a qualified review appraiser to recommend an amount for the offer of just compensation. The written appraisals and review appraisal are available to FAA for review.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

9. A written offer to acquire each parcel **was presented** to the property owner for not less than the approved amount of just compensation.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

10. Effort **was made** to acquire each property through negotiation with no coercive action to induce agreement. If negotiation **was successful**, project files **contain supporting** documents for settlements.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

11. If a negotiated settlement is not reached, condemnation **was initiated** and a court deposit not less than the just compensation **was made prior** to possession of the property. Project files **contain supporting** documents for awards.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

12. If displacement of persons, businesses, farm operations, or nonprofit organizations is involved, a relocation assistance program **was established**. Displaced persons **received** general information on the relocation program in writing, notice of relocation eligibility, and a 90-day notice to vacate.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

13. Relocation assistance services, comparable replacement housing, and payment of necessary relocation expenses **were provided** within a reasonable time period for each displaced occupant in accordance with the Uniform Act.

Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_